**Chapter Meeting Minutes**

**Alpha Kappa Alpha Sorority, Incorporated®**

Pi Epsilon Omega Chapter

April 10, 2021 Regular Meeting # 5

Madam Basileus Trina Cooper, called the meeting to order on Saturday, April 10, 2021 at 10:02 a.m. via Zoom. The agenda was presented and moved for adoption by Soror Eula Mizzelle and seconded by Soror Sheila Walker and agreed by all. Soror Sheila Walker gave meditation, a poem “True Sisters” are True Friends followed by prayer. Roll call of sorors vetted 31-chapter members present. (see attached attendance list) A quorum was established at 10:04 a.m. Greetings by Soror Tasha Hoffler; April showers bring May flowers; after a long winter, we wait for our flowers to bloom.

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| **READING AND DISPOSITION OF MINUTES** | **Reading of minutes (x) Yes ( ) No**Minutes read. Soror Sheila Walker moved for approval of the minutes. Soror Eula Mizzelle second and chapter members agreed.  |
| **REPORT OF OTHER OFFICERS** |  |
| **Basileus Report** | Madam Basileus reported an email from Director Soror Congleton asking for chapter meeting time and date. She believes she will be attending a meeting. Reminded chairpersons to meet with their committees monthly and sorors should attend their committee meetings. Complimented sorors on meeting all targets. There were not enough orders for the blazer to get the discount. Sorors will have to order individually. The Mid-Atlantic Regional Conference sessions were awesome. Complimented all sorors who attended. Delegates will be reporting during the May meeting. Soror Marie Billie has received information from the Regional Conference in reference to Strategic Planning and will share with chapter. |
| **Tamiouchos** | **Summary of financial statement or explanation of budget:**Soror Bonita Byrd reported balance in basic account is $9940.23; Scholarship balance $9503.91; Expenditures $1698.42*Sorority Cashapp code:*  $PEOAKA1986  |
| **Pecunious Grammateus** | Disposition of Report C Report Attached (X) Yes () NoSoror Ashlynn Wright reported: Total collected for month $140.00. Breakdown:Chapter Dues collected $90Badge $30Constitution & By-laws manual $20 |
| **Epistoleus** | Disposition of Report Report Attached () Yes () NoSoror Sierra Smith reported the following correspondence1. A request for $100 donation to the Food Bank; Soror Marie Billie moved to give the $100 donation; seconded by Soror Sylvia and approved by the chapter.
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| **Hodego**s | Disposition of Report C Report Attached (X) Yes () NoSoror Tasha Hoffler reported the committee is working on updating the chapter’s protocol. Get well cards were sent to Soror Sherry Kinsey, Soror Veronica Byrd and Soror Thais Davis. Prayers for Soror Sierra Smith in the loss of her brother and Soror Sherry Kinsey in the loss of a family member. Happy Birthday to Soror Vivian Dent, Soror Tina Thomas, Soror Juanita Godwin and Madam Basileus Trina Cooper.  |
| REPORTS OF EXECUTIVE, STANDING COMMITTEES AND AD HOC COMMITTEESDisposition of committee report was: |
| 1. Referred back to committee
2. Postponed
3. Placed on file
 | 1. Adopted in part (explain)
2. Adopted in its entirety.
3. Referred to another committee (explain)
 |
| Executive Committee Disposition of Report Report Attached () Yes () No  |
| **CONNECTIONS** | Disposition of Report C Report Attached (X) Yes () NoSoror Nequai McLendon reported the official Legislature website: [www.lis.va.gov](http://www.lis.va.gov) Bob Tanner will send out information to all high school seniors and college students informing them how to vote.Primary date 6/8. Early voting starts 45 days prior to election. In person or absentee voting starts 4/23. Soror Alice Rogers shared a job announcement for Registrar in Accomack County. Closing date is 5/18.  |
| **MISS FASHIONETTA** | Disposition of Report Report Attached () Yes () NoMadam Basileus reported the committee is developing a task checklist. Once completed, each member of the committee will be assigned a task.  |
| **BY-LAWS** | Disposition of Report Report Attached () Yes () NoNO REPORT |
| **EAF** | Disposition of Report Report Attached () Yes () NoSoror Regina Taylor and Soror Nequai McLendon reported scholarship applications are due April 15; students can apply at [www.akaeaf.org/scholarship](http://www.akaeaf.org/scholarship).   |
| **MEMBERSHIP** | Disposition of Report C Report Attached (X) Yes () NoSoror Sheila Walker reported the mentoring program orientation is scheduled 4/24 at 10:00. Chapter Anniversary 5/22, 10-12. Invitations will be sent out. Constitution and By-laws have been mailed. Soror Alice Rogers has reactivated. Her number is 757-710-6384, email arogers213@gmail.com  |
| **MIP** | Disposition of Report C Report Attached (X) Yes () NoSoror Veronica Byrd reported the committee has started looking at the requirements for MIP. A safety plan will be submitted to Madam Basileus and Madam Regional Director. Soror Lise will be reaching out to other chapters. Soror Sonia is working on the location: suggestions, Mary N. Smith Multicultural Center and ESCC. A budget is being prepared. The tentative date is 9/1. |
| **TECHNOLOGY** | Disposition of Report C Report Attached (X) Yes () NoSoror Tasha Hoffler thanked everyone for participating in the Technology Informational Session. Planning to do more sessions. Committee Meeting calendars will continue to be sent out each month and sorors will be hosting and co-hosting the zoom.  |
| **Protocol** | Disposition of Report Report Attached () Yes () NoNO REPORT |
| **Program/Anti- Basileus****Programs:** **Target I: HBCU****Target II – Women’s Health****Target III – Building Your Economic Legacy****Target IV – The Arts****Target V – Global Impact****#CAP** | Disposition of Report C Report Attached (X) Yes () NoSoror Sylvia Stanley reported April 9 is Global Impact Day Observance. Soror Lise Caldwell-Hall reported scholarship applications were passed out to the high schools. A youth professional scholarship application for seniors must be submitted by 4/16. This is for $2000. HBCU Virtual Event for girls 7-18 is scheduled for Saturday 4/17 @ 10:00 a.m. Register by 4/15 @ queens2bee.com. Sponsored by Delaware State University. Virtual HBCU college tour for Middle and High School students is 4/24 and 5/1 10-4. Must register. Hosted by Delta Rho Omega Chapter and Kappa Alpha Psi FraternityNO REPORTSoror Nequai reported AKA Assist delivered lunch to the Cardiology Department at Riverside Shore Memorial Hospital on 3/19.Soror Keyona reported an art activity is planned for chapter anniversary. We will be decorating a paddle.Soror Sylvia reported April 16 Impact Day will be celebrated by giving boy’s shirts to be sent to Haiti. Shirts will be taken to Virginia Beach on 5/15.Soror Lise reported CAP’s activities are aligning with HBCU Target I; presented to participants the Youth Professional Scholarship information. Chantel Knox gave the scholarship workshop. There were 4 participants. |
| **SISTERLY RELATIONS** | Disposition of Report C Report Attached (X) Yes () NoSoror Sierra Smith reported the theme for the month is “Showers of Love. Celebrating Diamond, Pearl, Golden and Silver sorors. A love token will be sent to the Golden and Silver sorors. |
| **SCHOLARSHIP** | Disposition of Report C Report Attached (X) Yes () NoSoror Bonita Byrd reported scholarship information has been sent to the guidance offices at each school. Three completed applications have been submitted. Deadline for submission is April 23.  |
| **MANUAL OF STANDARD PROCEDURES** | Disposition of Report C Report Attached (X) Yes () NoNO REPORT  |
| **standards** | Disposition of Report C Report Attached (X) Yes () NoSoror Deborah Griffin reported sorors will be receiving the Code of Ethics to be signed and returned. Transition Documents will be mailed for sorors who will be changing offices.  |
| **RELAY FOR LIFE** | Disposition of Report C Report Attached (X) Yes () NoSoror Deborah Griffin reported 25 sorors have registered, 19 sorors have sold 51 raffles. Luminary bags are $5 for the month of April only. Lanterns are $25; The chapter has decided to purchase a lantern for each soror survivor. The chapter has purchased 1 gift card and 5 have been donated by our team. Two sorors have won the raffle. Soror Sherry Kinsey is a member of the committee. |
| **AUDIT** | Disposition of Report Report Attached () Yes (X) NoNO REPORT |
| **STRATEGY PLANNING** | Disposition of Report C Report Attached (X) Yes () NoNO REPORT  |
| **BudgeT** | Disposition of Report Report Attached ( ) Yes (X) NoNO REPORT |
| **Fundraising** | Disposition of Report Report Attached () Yes () NoNO REPORT  |
| **Risk Management**  | Disposition of Report Report Attached () Yes () NoNO REPORT |
| **SIGNATURE EVENT** | Disposition of Report C Report Attached (X) Yes () NoNO REPORT   |
| **PUBLICITY** | Disposition of Report Report Attached () Yes (X) NoSoror Sylvia Stanley reported on the article in the Eastern Shore Post about the masks given to Accomack and Northampton counties featuring Soror Trina Cooper and Soror Sheila Mapp. She also reported an article in the Eastern Shore Post and Eastern Shore News addressing Target IV, The Arts – Essay Contest at the elementary schools during Black History Month, featuring Soror Keyona Mapp, Soror Dianne Davis, Soror Sheila Mapp and Principal Sabrina Owens |
| **Unfinished Business** | Soror Tina Thomas reported seven sorors are getting badges. Will need at least ten to place the order. |
| **New Business**  | Madam Basileus expressed she would be suggesting to the Regional Director that chapter meetings alternate between virtual and face-to-face. |
| **Announcements** |  |
| Soror Dianne Davis moved to adjourn the meeting; seconded by Soror Eula Mizzelle and Soror Bonita Byrd at 11:43 a.m.  |

 Grammateus

Date Approved

Basileus