**Chapter Meeting Minutes**

**Alpha Kappa Alpha Sorority, Incorporated®**

Pi Epsilon Omega Chapter

December 11, 2021 Regular Meeting #12

Madam Basileus Trina Cooper, called the meeting to order on Saturday, December 11, 2021, at 10:06 a.m. via Zoom. The agenda was presented and moved for adoption by Soror Sylvia Stanley, seconded by Soror Marie Billie. All agreed. Soror Sheila Walker gave mediation followed by prayer. Roll call of sorors vetted 30-chapter members present. (See attached attendance list) Greetings given by Soror Tasha Hoffler, Season Greetings to all sorors; a poem, A Christmas Blessing was read. A quorum was established at 10:15 a.m.

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| **READING AND DISPOSITION OF MINUTES** | **Reading of minutes (x) Yes ( ) No**  Soror Sonia Riggins read the minutes of November meeting. Corrections to the minutes to include Sorors Juanita Godwin and Sheila Walker walked during month of October, Soror Sierra reported for By-laws and Soror Roneqah’s birthday is 11/5. Soror Veronica Byrd moved adoption of the minutes with the above corrections. Soror Marie Billie seconded and all sorors agreed; motioned carried. |
| **REPORT OF OTHER OFFICERS** |  |
| **Basileus Report** | Madam Basileus reported   * Starting in March or April the chapter will go back to face to face. We will be taking a group picture at the next meeting to update the website. Asking all sorors to wear their black blazer. * Chapter dress code includes no jeans, jean jacket, sweatsuit or sweatshirt. * When in the chapter meeting must have video on. * Gift card fundraiser did not vet a lot of cards; so the chapter will have to take money out of the fundraiser. |
| **Tamiouchos** | **Summary of financial statement or explanation of budget:**  Soror Bonita Byrd reported  Basic Account ~ $11,132.13 in general funds  Scholarship ~ $5016.79  There was a question about a check for the Fashionetta Scholarship recipient. |
| **Pecunious Grammateus** | Disposition of Report C Report Attached (X) Yes () No  Soror Ashlynn Wright reported:  Collected $2887.00  *Breakdown*  Dues~ $2060.00  EAF ~ $397.00  Scholarship ~ $430.00  Soror Billie questioned where the money for Food Lion gift card was taken from. Response not recorded. |
| **Epistoleus** | Disposition of Report Report Attached () Yes (X) No  Soror Sierra Smith read the following correspondence:   * ACDSS sent a thank you card for gift card given to a family for Thanksgiving. * ESCADV requesting a donation |
| **Hodego**s | Disposition of Report C Report Attached (X) Yes () No  Soror Tasha reported social courtesy is hosting the Christmas Dinner celebration at Don’s Seafood in Chincoteague. Please acknowledge on GroupMe if you plan to attend.  Happy Birthday wishes to our December sorors: Soror Rachel, Soror Zakiya, Soror Bonita, Soror Janell, Soror Sylvia and Soror SuCora.  Blessings to Soror Bertina as she recovers.  Soror Tracy’s husband has not had surgery.  Congratulations to Soror Tracy on being promoted as Director of Organ Recovery |
| REPORTS OF EXECUTIVE, STANDING COMMITTEES AND AD HOC COMMITTEES  Disposition of committee report was: | |
| 1. Referred back to committee 2. Postponed 3. Placed on file | 1. Adopted in part (explain) 2. Adopted in its entirety. 3. Referred to another committee (explain) |
| Executive Committee Disposition of Report Report Attached () Yes () No | |
| **CONNECTIONS** | Disposition of Report C Report Attached (X) Yes () No  Soror Nequai McLendon reported Annual Legislature Day 2022; February 5 is Virtual Town Hall Meeting, February 7 is the actual Legislature Day. Soror Nequai will be the chairperson of the Town Hall Meeting. She will be coming up with what will be discussed. It is a 90-minute meeting starting at 6:00 p. m. |
| **BY-LAWS** | Disposition of Report C Report Attached (X) Yes () No  Soror Sierra Smith reported the By-laws have been voted and passed in the November meeting for 2021-22. They were sent to Mid-Atlantic Regional Director for review, and they were approved. At the executive meeting, Soror Gale, Regional By-laws committee discussed Robert Rules of Order depends on by-laws.  Request sorors read the by-laws in its entirety. |
| **EAF** | Disposition of Report C Report Attached (X) Yes () No  Soror Regina reported the committee collected $757 for November month of giving. Gift cards were given to the first 5 sorors who made their donation: Sorors Janell, Keyona, Tracy, Trina, and Sierra. |
| **MEMBERSHIP** | Disposition of Report C Report Attached (X) Yes () No  Soror Sheila Walker reported on 12/9 the committee had a virtual celebration for the mentors and mentees. January 23, 2022 there will be a reactivation activity. Asking sorors to forward names of any inactive soror. |
| **MIP** | Disposition of Report C Report Attached (X) Yes () No  Soror Veronica Byrd reported all candidates have been accepted for MIP. Dates are 1/14 and 15, 1/21 and 1/22, 1/28,29 and 30  Activities have been sent out to sorors. |
| **TECHNOLOGY** | Disposition of Report Report Attached () Yes () No  NO REPORT |
| **Protocol** | Disposition of Report C Report Attached (X) Yes () No  Soror Veronica stated Madam Basileus gave the information in her report. There is no additional information. |
| **Program/Anti- Basileus**  **Programs:**  **Target I: HBCU**  **Target II – Women’s Health**  **Target III – Building Your Economic Legacy**  **Target IV – The Arts**  **Target V – Global Impact**  **#CAP** | Disposition of Report C Report Attached (X) Yes () No  Soror Sylvia Stanley reported January community impact day is 1/17/2022. A certificate was received for funds donated for Alzheimer’s. We ranked #4 top 2021 walkers.  Soror Sylvia also reported Founders’ Day will have the same type of activity as last year. The program will be in February considering pending MIP. More information will be shared at January meeting.  Soror Roneqah Jones reported scholarship information was sent out to the high schools. Committee would like your support on 2/26 at 12 p.m. to represent your HBCU and asked sorors to share information.  NO REPORT  NO REPORT  NO REPORT  Soror Joyce Terry reported the committee has met all goals for Regional and National:  Eyeglasses to Lions Club Cape Charles  Pillowcase Dresses for Haiti  T-shirts for Boys for Haiti  Shoes (206 pairs) for Haiti  Soror Keyona reported there are 12 members of CAP. There will be a financial workshop facilitated by Soror Bonita Byrd, 1/27/2022. |
| **SISTERLY RELATIONS** | Disposition of Report C Report Attached (X) Yes () No  Soror Sierra reported the theme for December is *Sisterly Excellence”*  The committee will showcase chapter officers. Special events will be a Build and Sip, decorating a Gingerbread house. A poll will be sent out to determine availability for December. |
| **SCHOLARSHIP** | Disposition of Report Report Attached () Yes () No  NO REPORT |
| **MANUAL OF STANDARD PROCEDURES** | Disposition of Report C Report Attached (X) Yes () No  Soror Thais Davis reported updates/guidelines were voted on and passed on November 17 for 2021-2022 Standards. Encouraged sorors to read the Standards in its entirety. |
| **standards** | Disposition of Report C Report Attached (X) Yes () No  Soror Deborah Griffin reported the committee received 43 out of 47 assessments with nine comments. The survey for officers was received from seven sorors. The position of grammateus will be highlighted at this meeting. |
| **RELAY FOR LIFE** | Disposition of Report Report Attached () Yes () No  NO REPORT |
| **AUDIT** | Disposition of Report Report Attached () Yes () No  NO REPORT |
| **STRATEGY PLANNING** | Disposition of Report Report Attached () Yes () No  NO REPORT |
| **BudgeT** | Disposition of Report Report Attached ( ) Yes () No  NO REPORT |
| **Fundraising** | Disposition of Report C Report Attached (X) Yes () No  Soror Tasha reported the committee will announce the raffle winners at the Christmas celebration before dinner. We have a total of $660 in gift cards. There will be two winners. Soror Tasha asked sorors to check with her if they have not received their tickets. |
| **Risk Management** | Disposition of Report Report Attached () Yes () No  NO REPORT |
| **SIGNATURE EVENT** | Disposition of Report Report Attached () Yes () No  NO REPORT |
| **MISS FASHIONETTA** | Disposition of Report Report Attached () Yes () No  NO REPORT |
| **REGIONAL CONFERENCE** | Soror Lise contacted Soror Weatherly in reference to responsibility of the chapter. Chapter is responsible for the following:  Jewel’s Luncheon 3/24 @ 5:30 p.m.  Ivy Beyond the Wall 3/27 8:30 a.m.  69 Regional Conference members list for PEO has been submitted  Late fees from sorors being late for Plenary Session will go to the Hope Lodge for Cancer Patients  Escorts are need. Contact Soror Lise if interested  Sorors are needed to support Protocol  Runners and Aides are needed for the Workshops  An assessment of $1000 is the chapter’s responsibility; due 2/15  Each chapter is challenged to raise money for MARC by March 1  $500 one-page ad  $250 ½ page ad  $100 ¼ page ad  Corporate Sponsorship is $10,000, $5,000, $2,500 or $500 |
| **PUBLICITY** | Disposition of Report C Report Attached () Yes (X) No  Soror Sylvia reported there was a recent picture in the Eastern Shore Post showing our participation in collecting the book bags with Willie Randall. |
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| **New Business** | Questioned about password at Regional Conference: will be given after last chapter chartered.  Soror Jada Smith, a recent soror, received an EAF scholarship. |
| **UNFINISHED BUSINESS** | End of the year reports are due 1/15 |
| **Announcements** | NONE |
| Soror Dianne Davis moved to meeting to adjourn at 11:49 a.m. Second by Soror Bonita Byrd. All members agreed. | |

Anti-Grammateus

Date Approved

Basileus