**Chapter Meeting Minutes**

**Alpha Kappa Alpha Sorority, Incorporated®**

Pi Epsilon Omega Chapter

February 13, 2021 Regular Meeting # 3

Madam Basileus Trina Cooper, called the meeting to order on Saturday, February13, 2021 at 10:03 a.m. via Zoom. The agenda was presented and moved for adoption by Soror Dianne Davis, seconded by Soror Eula Mizzelle and agreed by all. Soror Sheila Walker gave meditation, “Walk in Peace” followed by prayer. Roll call of soror with 39 presents. (see attached attendance list) A quorum was met at 10:13 a.m. Good morning greetings by Soror Tasha Hoffler with a welcome to newly reactivated sorors. She acknowledging February is the month of love. A poem was read entitled “Sisters in Heart”.

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| **READING AND DISPOSITION OF MINUTES** | **Reading of minutes (x) Yes ( ) No**Minutes were read by Soror Sonia Riggins with the following corrections made to the original document: Soror Deborah Griffin gave Pecunious Grammateus report; Standards meeting date is Wednesday before Executive Meeting; and Goal for Relay for Life is $5,000; Soror Dianne Davis moved the minutes be approved with above corrections and seconded by Soror Deborah Griffin. All sorors agreed.  |
| **REPORT OF OTHER OFFICERS** |  |
| **Basileus Report** | Madam Basileus thanked the Sisterly Relations for the reactivation mixer and welcomed six new chapter members; thanked Founders’ Day committee for Founder’s Day activity. Madam Regional Director Congleton was appreciative and thankful for the hospitality; thanked Soror Shevara Chandler for the Zoom setup. Reminded sorors of “Pink goes Red” sponsored by Target II. Reminded sorors to turn in committee reports on the Sunday before executive meeting, sign up for Relay for Life. Contact Soror Joyce Terry for a blazer and Soror Tina Thomas for a badge. Thanked sorors who passed out mask to the schools. Thanked Soror Lise Caldwell-Hall for accepting chairmanship of #CAP. Reminded sorors to show their faces on the Zoom meeting. And announcement of her new job and becoming a future grandmother.  |
| **Tamiouchos** | **Summary of financial statement or explanation of budget:**Soror Shevara Chandler reported $10,935.98 in the general funds. Scholarship $9,651.41. Paypal and Cashapp have been established for the fiscal year. Soror Chandler gave a breakdown of chapter dues payment and advised to see website for more information. Vouchers are in the members only section. |
| **Pecunious Grammateus** | Disposition of Report C Report Attached (X) Yes () NoSoror Ashlynn Wright reported Total collected for month $3,435. Breakdown:Reactivation Dues collected $1,180.Chapter dues $575EAF $210Gift Card Raffle $1,470 |
| **Epistoleus** | Disposition of Report Report Attached () Yes () NoNo correspondence: Note correspondence was mailed but due to the delay in postal service, it was not received. In the future mail will be scanned and emailed.  |
| **Hodego**s | Disposition of Report C Report Attached (X) Yes () NoSoror Tasha Hoffler gave Happy Birthday wishes to Sorors Dara Gunter, Ashlynn Wright, Dianne Davis, and herself. Keep all sorors in prayer. Well wishes to Soror Sylvia Stanley as she continues to recover. Asked sorors to let Social Courtesy know when you have an announcement.  |
| REPORTS OF EXECUTIVE, STANDING COMMITTEES AND AD HOC COMMITTEESDisposition of committee report was: |
| 1. Referred back to committee
2. Postponed
3. Placed on file
 | 1. Adopted in part (explain)
2. Adopted in its entirety.
3. Referred to another committee (explain)
 |
| Executive Committee Disposition of Report Report Attached () Yes () No  |
| **CONNECTIONS** | Disposition of Report C Report Attached (X) Yes () NoSoror Nequai McLendon reported Legislature Day was January 24 and 25. The town hall meeting encouraged our community to get the COVID vaccination. The crime bill is related to social justice during the summer. Will be reaching out to Senator Lynwood Lewis.  |
| **MISS FASHIONETTA** | Disposition of Report Report Attached () Yes () NoNO REPORT; a chairman is needed |
| **BY-LAWS** | Disposition of Report Report Attached () Yes () NoNO REPORT |
| **EAF** | Disposition of Report Report Attached () Yes () NoSoror Regina Taylor reported the committee discussed fundraisers; deadline for undergraduate scholarships is approaching and we remain in gold status. |
| **MEMBERSHIP** | Disposition of Report C Report Attached (X) Yes () NoSoror Sheila Walker reported the Virtual Reactivation Mixer reactivated six sorors. Each received a welcome home kit. Other sorors who attended will receive greetings and notification of upcoming events. Eight sorors agreed to be mentors and we have nine mentees. Encouraged sorors to bring two important documents to each meeting, Constitution and Bylaws and Manual of Standard Procedures. |
| **MIP** | Disposition of Report C Report Attached (X) Yes () NoSoror Veronica Byrd encouraged sorors to read the chapter by-laws to see who and when they can sponsor a candidate. Sorors were reminded not to recruit or tell individuals when an intake is planned. Select candidates that are willing to work for the sorority. A vote will be held to determine if sorors want to have a Fall MIP. Committee members will be viewing the webinars prior to intake. |
| **TECHNOLOGY** | Disposition of Report C Report Attached (X) Yes () NoSoror Shevara Chandler reminded chairmen to contact the committee if they need to change their meeting. Meetings will be posted monthly on the website in the members only section. Thanked Soror Tasha for working the zoom for this month’s meeting.  |
| **Protocol** | Disposition of Report Report Attached () Yes () NoSoror Veronica Byrd reported the committee will continue with appropriate courtesies in the coming months. |
| **Program/Anti- Basileus****Programs:** **Target I: HBCU****Target II – Women’s Health****Target III – Building Your Economic Legacy****Target IV – The Arts****Target V – Global Impact****#CAP** | Disposition of Report C Report Attached (X) Yes () NoSoror Sylvia Stanley reported for documentation purposes, she needs the number of sorors who participated in Pink goes Red for Heart Month. Thanked committee members for Founders’ Day. Soror Lise Caldwell-Hall reported there will be a free-virtual college tour sponsored by Alfred Street Baptist Church, Saturday, February 20 8-3:30 pm. It will be open to 11 and 12th graders. There will be over 70 colleges and universities participating. Soror Regina Taylor reported Impact day for January was MLK, Jr. Celebration on 1/18. Sorors donated 108 items and they were given out. February 5 was Pink goes Red, February 6 Exercise for Health Zoom was held. For both impacts, 42 people participated. Soror Nequai McLendon encouraged sorors to participate in Black Dollar Day for February. Dates are 2/12, 2/19 and 2/26. Flyer was presented with known Black businesses. If there are other Black businesses, let the committee know, so it can be posted. Thanks to Soror SuCora Owens for making the flyer.Soror Keyona Mapp reported essay questions were sent out to the schools. Metompkin was not included due to a possible conflict. One question was asked: “Who would you consider to be a superhero in your life?” Thanked Soror Shevara Chandler for the flyer. March 1 the winner will be announced.Soror Joyce Terry reported April 16 is Global Impact day. Asked each soror to do two T-shirts to send to Haiti. Shirts will be taken to an organization in Virginia Beach and shipped to Haiti. Remember the temperature is hot in the area.Soror Lise Caldwell-Hall, new chairman, reported they will be having a financial workshop in February facilitated by Soror Bonita Byrd. The date will be 2/23 or 2/25 at 7:00 p.m. #CAP will partner with HBCU virtual tour. This is a free affair.  |
| **SISTERLY RELATIONS** | Disposition of Report C Report Attached (X) Yes () NoSoror Sierra Smith reported the theme for February is Heart to Heart. A poem was read. Each soror is paired with another soror to reach out to them during the month.  |
| **SCHOLARSHIP** | Disposition of Report C Report Attached (X) Yes () NoSoror Nequai McLendon reported the committee will be creating a scholarship application. There will be two scholarships per county in the amount of $300.  |
| **MANUAL OF STANDARD PROCEDURES** | Disposition of Report C Report Attached (X) Yes () NoSoror Lise Caldwell-Hall reported the committee discussed the Social Protocol for gifts and courtesy. Nonactive sorors will receive a card for hospital, sickness, or death. Ivy Beyond the Wall Ceremony will be carried out if requested by family and a card given. Soror Hall moved to accept the reported additions to the manual. Sorors Veronica Byrd and Deborah Griffin seconded and agreed by all.  |
| **standards** | Disposition of Report C Report Attached (X) Yes () NoSoror Deborah Griffin reported the committee sent a survey to sorors asking their interest in leadership roles for 2023-2024 election year. Will be sending leadership and program implementation training information to sorors. Will be checking with the National Office about Code of Ethics needed for chapter.  |
| **RELAY FOR LIFE** | Disposition of Report C Report Attached (X) Yes () NoSoror Brenda Laws encourages sorors to register by 16th for a possible reward. 14 sorors have registered and SophisAKAted Ladies have raised $525. Kickoff will be 2/18. Soror Laws moved to purchase a gift card for chapter to contribute to the fundraiser. Seconded by Soror Griffin and agreed by all.  |
| **AUDIT** | Disposition of Report C Report Attached (X) Yes () NoSoror Eula Mizzelle reported the committee selected Kara DeCarlo to audit the chapter’s checkbooks. Books were delivered to the auditor on February 8 and should be completed by February 22.  |
| **STRATEGY PLANNING** | Disposition of Report C Report Attached (X) Yes () NoSoror Marie Billie reported committee continues to review National and Regional requirements for our chapter strategic plans.  |
| **BudgeT** | Disposition of Report Report Attached ( ) Yes () NoNO REPORT |
| **Fundraising** | Disposition of Report Report Attached () Yes () NoNO REPORT  |
| **Risk Management**  | Disposition of Report Report Attached () Yes () NoNO REPORT |
| **SIGNATURE EVENT** | Disposition of Report C Report Attached (X) Yes () NoSoror Shevara Chandler reported the committee concluded there will not be an event for the 20-21 year due to the pandemic. Will revisit in the Fall.   |
| **PUBLICITY** | Disposition of Report Report Attached () Yes (X) NoSoror Joyce Terry reminded sorors if they have anything that needs publicizing, send to the chairman.  |
| **Unfinished Business** | Results of voting for a Fall MIP is 21 yes, 14 no. Madam Basileus will be reaching out to new chapter members to determine appropriate committee assignment.  |
| **New Business** | Sorors were asked to contact Soror Terry for a blazer and Soror Tina Thomas for a badge. Will have to order 10 blazers to get a discount. The cost is $130. If less than 10, $140; no exchange.Soror Juanita Godwin and husband are featured in Eastern Shore First for a book about her husband’s life. Executive meeting 3/8/2021 at 7:30 p.m.Chapter meeting 3/13/2021 at 10:00 a.m. |
| **Announcements** |  None |
| Soror Dianne Davis moved to adjourn the meeting; seconded by Soror Eula Mizzelle at 12:26 p.m.  |

 Grammateus

Date Approved

Basileus